

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater 19-080V – Technical Contract Staffing and Consulting Services

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-080V Technical Contract Staffing and Consulting Services for a two (2) year contract starting October 03, 2018 through October 2, 2020, with a renewal option for two (2) additional one (1) year periods and a spending authority of \$4,800,000.

ITB 19-080V will allow The School Board of Broward County, Florida, (SBBC), to contract with temporary technical firms to provide services on an “as needed” basis. Required services include, but are not limited to, project management, system analysis, system design, and computer programming, operations, Wide-Area Network assistance, and staff training services.

Procurement Method

SBBC released ITB 19-080V on September 6, 2018, and was opened on September 14, 2018. Procurement & Warehousing Services received forty-three (43) bids, of which seven (7) are certified Small/Minority/Women Business Enterprise vendors. Forty-one (41) Bidders are being recommended for award. Two (2) Bidders did not meet the requirements and specifications of the ITB, and they were rejected.

The bid was awarded by item to all responsive and responsible Bidder(s) meeting all specifications, terms, and conditions. They should then be in a favorable position to compete for SBBC’s business.

Financial Impact

The estimated spend for a two (2) year contract for ITB 19-080V is \$4,800,000. This amount is needed to support numerous initiatives throughout the District which include, but is not limited to:

- Security Surveillance Cameras
- SAP Process Improvements
- SIS – RFI & Next Steps
- Professional Development Management System (PDMS) January go-live
- Integrated Intercommunications Systems
- Mobile and Portable Radio Project
- Visitor Management System
- EduLog Upgrade/Replacement
- Etc...

During the next two (2) years, it is expected that the District will continue utilizing this contract to support multiple District-wide initiatives.

<u>Average monthly spend</u>	\$ 196,154
<u>Estimated spend for twenty-four (24) months</u>	\$4,707,692
<u>Recommended spending authority (rounded)</u>	<u>\$4,800,000</u>

School Board approval of this recommendation does not mean the authorized amount will exceed the estimated contract award amount. Funding for this Bid will come from the departments’ operating budgets throughout the district that will have a need to contract technical services.

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Find below in Table #1 the top five (5) users for technical staffing services.

TABLE # 1

Ordering Location	Count of Pos	Total Spend
Information & Technology	40	\$4,597,672.99
Food & Nutrition	5	\$172,575.00
Physical Plant Operations	4	\$148,240.00
Diversity, Prevention & Intervention	3	\$71,307.00
Leadership Development	1	\$49,500.00

A detailed Statement of Work accompanied with cost estimates (as per billing rates established in ITB 19-080V and the estimated duration for each activity) along with approval from the Chief Information Officer will be required before commencement of any activity.